

CHILDREN WELFARE CENTRE **Clara's College of Commerce**

(Affiliated to University of Mumbai and NAAC Accredited)

Address - Yari Road, Versova, Mumbai - 400061

Contact No - 7738501168, Website - claracollegeofcommerce.edu.in

Policy Document On Providing Financial Support

Preamble:

The Policy Document on providing financial support to teachers, office staff and students is in force in order to attend the conferences, seminars, workshops, etc. organised by the Government. Institutions. Universities and Colleges and towards membership fee of professional bodies.

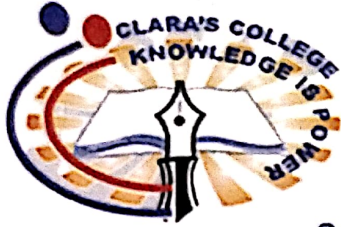
Objectives of the Policy:

1. To encourage the teaching staff for presentation of research papers in conferences of National and International Repute.
2. To support the teaching staff to avail opportunity for discussing the novel development, the emerging challenges, future perspectives in their field of interest.
3. To support teaching staff to promote teaching, learning, research, and extension activities and governance through participation in conferences, seminars and workshops.
4. To enhance research, academic activities and academic credentials of teachers in line with expectations.
5. To encourage office staff and students to participate in seminars, webinars and workshops and workshops.

Policy regarding attending of Conferences /Workshops/Seminars:

All teaching staff, non-teaching staff and students are allowed to attend Conferences / Seminars / Workshops / Meetings as per following policy:

1. The college always encourages to teaching staff, non-teaching staff and students to participate in conferences, seminars, workshops and meetings by providing the financial support.
2. Teaching, non-teaching staff and students should take prior permission from the Principal for attending conferences, seminars and workshops.
3. The concerned staff should produce the receipt/challan of fees paid along with the attendance certificate within three days to the office. The said amount will be reimbursed to the concerned staff by the office.



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4. One copy of attendance certificate should be submitted to the IQAC within three days.
5. Students are also allowed to participate in conferences, seminars, workshops and meetings which are related to their project work, NSS programmes, sports, cultural and other activities upon the recommendations of coordinators and chairpersons of the concerned committee and also Principal.

Benefits of Implementation of the Policy:

1. Teachers are encouraged to exchange their ideas, knowledge and experience in national and international conferences, seminars, workshops and webinars.
2. Teachers participating in conferences, seminars, workshops and webinars will improve teaching practices and methods by adopting innovative modes of teaching.
3. Teachers can update their knowledge through the latest developments in their fields and subject of interest through workshops and training programmes.
4. It can inculcate research culture in the institution and encourage innovative ideas and academic development.
5. Office staff also gain knowledge about filings and documentation through workshops and training programmes.
6. Conferences, seminars, workshops and webinars allow students to exchange their ideas, learn latest developments, have deeper understanding, actual training and gain practical experience.

DR. BABITA KANOJIA

IQAC, COORDINATOR

DR. MADHUKAR GITTE

PRINCIPAL

Principal
Claras College of Commerce
Yar' Road, Versova,
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